



## MEMORANDUM

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TO: Mayor and Council

FROM: Greg Guernsey, Director  
Planning and Development Review Department

DATE: October 16, 2012

RE: **Villeda Family – C14-2012-0064**  
Postponement Request by Staff

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Staff is requesting a postponement of the above-referenced zoning case from October 18, 2012, to December 6, 2012. This request is due to a notification error on the related Neighborhood Plan Amendment, NPA-2012-0028.01. The NPA must be renotified and presented at Planning Commission. This postponement will allow both cases to be presented concurrently to Council on December 6, 2012.

  
Greg Guernsey, Director  
Planning and Development Review Department

x. Marc A. Ott, City Manager  
Sue Edwards, Assistant City Manager